



Winterizing your A/C sleeve

Dear tenants,

Please winterize your air conditioner sleeve properly in order to avoid water infiltrations in the building. Put the metal outer panel inside the sleeve first, then place the mineral wool in front of it. You should be able to see the metal panel from outside.

Please note that if there are any damages to the property resulting from your own negligence such as not closing the A/C sleeve or windows properly, despite several requests from our staff, you will be held responsible for damages. In any case, we would like the work carried out as soon as is possible.

Thank you for your understanding!